



Southern Lehigh School District

Board of School Directors Meeting

January 7, 2008

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:37 p.m. on the above date (January 7, 2008) in the Southern Lehigh High School, Center Valley, PA.

PRESENT: Bromwell, Auteri, Dimmig, Gunkle, Miracle, Quigley, Rennie, Schubert, Stelts
ABSENT: None
OTHERS: Liberati, Snell, Guerriere, Bartholomew, Kennedy, Churm, Keister, Christman, Bergey, Harakal, Siegfried, Donahue, Farris, and approximately 3 other members of the community.

OPENING PROCEDURES

Ms. Bromwell led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Auteri to approve the minutes of the December 3, 2007 and December 11, 2007 meetings as copied and distributed to all Board members.

Minutes of
12/3/07 &
12/11/07

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

VISITORS

CONSENT AGENDA

MOVED BY Auteri and **2ND BY** Rennie to approve the **CONSENT AGENDA** items as follows:

Approve the bills list dated January 7, 2008 showing paid bills in the amount of \$794,373.23 and bills to be paid in the amount of \$397,954.50 for a total of \$1,192,327.73 for the General Fund, and paid bills in the amount of \$9,720.00 and bills to be paid in the amount of \$2,272.29 for a total of \$11,992.29 for the Capital Reserve Sinking Fund, and paid bills in the amount of \$1,343,483.06 for the Construction Fund;

Approval of
Bills

Approve the Treasurer's Report for the month of November, 2007;

Approve
Treasurer's
Report

Approve the following substitute teachers for the 2007-2008 school year -

Patricia Brown, Elementary
Stacey Burke, Special Education
James Gerhard, Biology
Corinne Ramunni, Elementary;

Approve
substitute
teachers for
the 2007-
2008 school
year-Brown,
Burke,
Gerhard,
Ramunni

Approve the following student teacher placements -

Laura Bauer, Art, Moravian College, with *Diane Marmor* at Liberty Bell Elementary School from January 15, 2008 through February 29, 2008.
Melissa Bortz, Early Childhood/Elementary, Kutztown University, with *Karen Ryan* at Liberty Bell Elementary School from January 15, 2008 through March 7, 2008.
Brian Hines, Special Education, DeSales University, with *Brooke Ruch* at Hopewell Elementary School from January 15, 2008 through April 18, 2008;

Approve
student
teacher
placements-
Bauer,
Bortz, Hines

Approve unpaid leave of absence for the following staff-Allison, Fisher, Hines, Lynch, Price, Rothrock

Approve unpaid leave of absence for the following staff -

Miriam Allison, Special Teacher, Liberty Bell Elementary School, from Tuesday, February 19, 2008 through Tuesday, February 26, 2008.

Deborah Fisher, Part-time Cafeteria worker, Middle School, from Tuesday, December 2, 2008 through Friday, December 5, 2008.

Brian Hines, Instructional Assistant, Hopewell Elementary School, from Tuesday, January 15, 2008 through Friday, April 18, 2008.

Judith Lynch, Instructional Assistant, Lower Milford Elementary School, on Monday, January 7, 2008.

Diane Price, Part-time Cafeteria worker, High School, on Thursday, February 7, 2008 and Monday, February 11, 2008.

Trudy Rothrock, Part-time Cafeteria worker, Middle School, from Monday, September 15, 2008 through Friday, September 19, 2008 and Monday, October 6, 2008 through Friday, October 10, 2008;

Approve FMLA- Piszal

Approve the FMLA leave for the following staff -

Beverly Piszal, Instructional Assistant, Liberty Bell Elementary School, from Monday, January 28, 2008 through February 1, 2008;

Approve substitute support staff- Bowman, Zinn, Sanchez, Brown, de los Santos (pending required documentation)

Approve the following substitute support staff -

Jennifer Bowman, Substitute Health Paraprofessional, at an hourly rate of \$12.16.

Joyce Zinn, Substitute Health Paraprofessional, at an hourly rate of \$12.16.

Jennifer Bowman, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$8.75.

Wilma Sanchez, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$8.75.

Patricia Brown, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Wilma Sanchez, Substitute Instructional Assistant, at an hourly rate of \$14.18.

Juan de los Santos, Substitute Custodian, at an hourly rate of \$11.70 (*pending submission of required documentation*);

Approve support staff-Mayer

Approve the following support staff -

George Mayer, Temporary Custodian, High School, at an hourly rate of \$15.72, effective January 8, 2008. Mr. Mayer will fill the position created with the transfer of Kenneth Becker to Full-time Custodian;

Accept resignation- Vardaro

Accept the resignation of the following -

Diane Vardaro, Swim Bus Monitor, effective December 17, 2007;

Approve substitute bus monitor-Hoke

Approve the following substitute bus monitor for the 2007-2008 school year -

Leslie Hoke, Swim Bus Monitor Substitute, at an hourly rate of \$10.00;

Approve coach- Goldsmith

Approve the following coach for the 2007-2008 school year -

Matthew Goldsmith Swimming;

Approve fitness center staff- Pengh

Approve the following fitness center staff for the 2007-2008 school year -

Adam Pengh, Fitness Center Program Specialist, at an hourly rate of \$25.00;

Approve volunteer coach- Lee

Approve the following volunteer coach for the 2007-2008 school year -

Andrew Lee Boys' Basketball, High School;

Approve advisor- Walker

Approve the following advisor for the 2007-2008 school at the intramural rate of \$41.60 per session -

Holly Walker Tales from the Trails.

**VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None**

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Dr. Donahue and Mrs. Farris reported on student and staff activities at the High School, Middle School and the elementary schools.

Mrs. Siegfried announced that students are currently selecting courses for next year.

Dr. Donahue reported that the Middle School is in the midst of the Read-On Program with 1,000 books read to date. He also said that the 8th grade had toured the LCTI facility on January 3rd and 4th.

Mrs. Farris distributed school board visitation schedules for the elementary schools.

MOVED BY Miracle and **2ND BY** Stelts to approve the 2007-2008 Inclusive Practices Mini-Grant Agreement between the District and Allegheny Intermediate Unit.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve the 2007-2008 Inclusive Practices Mini-Grant Agreement between SLSD & Allegheny Intermediate Unit

MOVED BY Miracle and **2ND BY** Rennie to approve the following student trip -

The Southern Lehigh Speech and Debate Team to attend the Columbia University Invitational in New York City from Friday, January 25, 2008 to Sunday, January 27, 2008.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve SL Speech & Debate Team to attend the Columbia University Invitational in New York City

BUSINESS AND FINANCE

Financial Advisors, Chris Gibbons of Concord Public Finance and Jamie Shelby, of Ferris, Baker Watts, Inc., addressed the Board and the Administration and provided an update on various financing matters, including the District's borrowing capacity, the borrowing environment, and the need for arbitrage rebate on a prior issue. The Board will need to develop a strategy for borrowing the remainder of the money necessary for the completion of the Intermediate School project. It is projected that between \$10mm and \$12mm will be needed to complete the financing for the construction of the Intermediate School, and that the additional borrowing should take place by the summer of 2008. The Federal Reserve Board will be meeting at the end of January and general opinion is that interest rates will be reduced again. Chris Gibbons noted that the District has excess borrowing capacity that could be used to finance District-wide capital improvements. Mr. Liberati recommended that a capital improvements plan be drafted and updated every two years.

MOVED BY Miracle and **2ND BY** Rennie to approve the Investment of Funds as attached.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve the Investment of Funds

MOVED BY Auteri and **2ND BY** Rennie to approve the enclosed list of real estate tax refunds pursuant to correspondence from the Lehigh County Assessment Office.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT:

Approve list of real estate tax refunds pursuant to correspondence from the Lehigh County Assessment Office

MOVED BY Miracle and **2ND BY** Rennie to approve the enclosed resolution that has been presented by Lehigh Career and Technical Institute. If approved, the project will provide a 4,386 square foot addition to an existing Diesel/Medium and Heavy Truck Technology lab and an expansion of the instructional program. The project will be limited to a budget of \$934,462 and will not require additional funding from participating school districts.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve resolution presented by LCTI regarding addition to lab and an expansion of the instructional program

SUPPORT SERVICES

PERSONNEL

Approve transfer-
Walker

MOVED BY Rennie and 2ND BY Miracle to approve the transfer of the following staff -

Holly Walker, from English Teacher, High School to Language Arts, 7th grade, Middle School with no change in salary, effective January 21, 2008. Ms. Walker will fill the position created with the resignation of Erica Stein.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve staff
(pending required
documentation)-
Pezolano-Gordon

MOVED BY Rennie and 2ND BY Miracle to approve the following staff -

Jessica Pezolano-Gordon, English Teacher, High School, at Bachelor's, Step 2, \$41,232 per year (pro-rated) and pending submission of required documentation, effective January 14, 2008. Ms. Pezolano-Gordon will fill the position created with the transfer of Holly Walker.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

REPORTS

Lehigh Career & Technical Institute

Mr. Miracle reported that the Board reorganized in December and approved the budget for 2008-2009. He also said that the academic center now has over 300 students.

Carbon Lehigh Intermediate Unit

Ms. Bromwell said that she has resigned from the CLIU Board and asked for a Board member to replace her on the CLIU Board.

Legislative Committee

Mr. Schubert gave a report on the Governor's Conference on Excellence that he attended in December at State College.

Facilities Committee

Dr. Stelts reported that the Intermediate School construction is on schedule based on reports from Turner Construction Company. Mr. Liberati commended Turner Construction Company for all their networking.

Superintendent's Report

Mr. Liberati gave a report on the Governor's Conference on Excellence that he and other administrators had attended in December. He said it was very beneficial networking with other schools.

Mr. Liberati announced:

- He is looking at having a Board meeting at LCTI in April.
- 2008-09 budget hearings have commenced.
- Board visitation days at all schools.

OLD BUSINESS

NEW BUSINESS

OTHER BUSINESS

Approve first
reading of Policy
No. 246 and 915

MOVED BY Miracle and 2ND BY Auteri to approve a first reading of the following policies-

- | | |
|-----|------------------------------|
| 246 | <i>Student Wellness</i> |
| 915 | <i>Booster Organizations</i> |

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

COMMUNICATIONS

VISITOR'S COMMENTS

The Board took a brief recess at 9:34 p.m.

The Board met in Executive Session at 9:40 p.m.

The meeting was reconvened at 10:14 p.m.

ADJOURNMENT

ADJOURNMENT

MOVED BY Miracle and **2ND BY** Quigley to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

The meeting was adjourned at 10:15 p.m.

ATTEST: _____ Board Secretary